

## Trainings Available at Sanilac CMH

- All participants must be registered for a course prior to attendance. Send registration requests to [contractmanagement@sanilaccmh.org](mailto:contractmanagement@sanilaccmh.org).
- All trainings are held **in person** at the Sanilac CMH Administration building – 227 E. Sanilac Ave. Sandusky, MI 48471.
- Please check in with front desk Receptionist when you arrive for training.
- Once training has begun, a 15-minute grace period is given, after the grace period, participants will be refused per our policy.
- If a break is offered during training, you must return promptly to receive credit. If a participant doesn't return, they will be required to repeat the training.
- The maximum number of participants is dependent on the training being offered. To discuss larger groups, please email contract management.
  - Recipient Rights – maximum 25
  - CPI – maximum 30
  - CPR/First Aid – maximum 8

### CMH Training Dates

January Scheduled Trainings	Date		Notes
Recipient Rights - Annual	1/9/2024	8:30 am – 10:00 am	
Recipient Rights - New Hire	1/9/2024	12:00 pm – 4:00 pm	
CPI	1/10/2024	8:30 am – 2:30 pm	
CPR/FA	1/11/2024	8:30 am – 12:30 pm	
Recipient Rights - New Hire	1/16/2024	8:30 am – 12:00 pm	
CPI	1/22/2024	8:30 am – 2:30 pm	
CPR/FA	1/23/2024	8:30 am – 12:30 pm	No-Program Day
February Scheduled Trainings	Date		Notes
Recipient Rights - New Hire	2/6/2024	12 pm – 4:00 pm	
Recipient Rights - Annual	2/6/2024	8:30 am – 10:00 am	
CPR/FA	2/8/2024	8:30 am – 12:30 pm	
Recipient Rights - New Hire	2/20/2024	8:30 am – 12:00 pm	
CPI	2/26/2024	8:30 am – 2:30 pm	
CPR/FA	2/27/2024	8:30 am – 12:30 pm	
March Scheduled Trainings	Date		Notes
Recipient Rights - New Hire	3/5/2024	12:00 pm – 4:00 pm	
Recipient Rights - Annual	3/5/2024	8:30 am – 10:00 am	
CPI	3/13/2024	8:30 am – 2:30 pm	
CPR/FA	3/14/2024	8:30 am – 12:30 pm	No-Program Day
Recipient Rights - New Hire	3/19/2024	8:30 am – 12:00 pm	
Recipient Rights - Annual	3/19/2024	1:00 pm – 2:30 pm	
CPI	3/25/2024	8:30 am – 2:30 pm	
CPR/FA	3/26/2024	8:30 am – 12:30 pm	

April Scheduled Trainings	Date		Notes
Recipient Rights - New Hire	4/9/2024	12:00 pm – 4:00 pm	
Recipient Rights - Annual	4/9/2024	8:30 am – 10:00 am	
CPI	4/10/2024	8:30 am – 2:30 pm	
CPR/FA	4/11/2024	8:30 am – 12:30 pm	
Recipient Rights - New Hire	4/30/2024	8:30 am – 12:00 pm	
CPI	4/22/2024	8:30 am – 2:30 pm	
CPR/FA	4/23/2024	8:30 am – 12:30 pm	
May Scheduled Trainings	Date		Notes
CPI	5/6/2024	8:30 am – 2:30 pm	
Recipient Rights - New Hire	5/7/2024	12:00 pm – 4:00 pm	
Recipient Rights - Annual	5/7/2024	8:30 am – 10:00 am	
CPR/FA	<b>5/9/2024</b>	4:30 pm – 7:00 pm	EVENING
Recipient Rights - New Hire	5/21/2024	8:30 am – 12:00 pm	
CPI	5/22/2024	8:30 am – 2:30 pm	
CPR/FA	5/28/2024	8:30 am – 12:30 pm	
June Scheduled Trainings	Date		Notes
Recipient Rights - New Hire	6/4/2024	12:00 pm – 4:00 pm	
Recipient Rights - Annual	6/4/2024	8:30 am – 10:00 am	
CPR/FA	<b>6/8/2024</b>	10:00 am – 12:30 pm	SATURDAY
CPI	6/12/2024	8:30 am – 2:30 pm	
Recipient Rights - New Hire	6/18/2024	8:30 am – 12:00 pm	
CPR/FA	6/27/2024	8:30 am – 12:30 pm	No-Program Day
July Scheduled Trainings	Date		Notes
Recipient Rights - New Hire	7/2/2024	12:00 pm – 4:00 pm	
Recipient Rights - Annual	7/2/2024	8:30 am – 10:00 am	
CPI	7/8/2024	8:30 am – 2:30 pm	
CPR/FA	7/11/2024	8:30 am – 12:30 pm	
Recipient Rights - New Hire	7/16/2024	8:30 am – 12:00 pm	
CPI	7/17/2024	8:30 am – 2:30 pm	
CPR/FA	7/23/2024	8:30 am – 12:30 pm	
August Scheduled Trainings	Date		Notes
CPR/FA	<b>8/8/2024</b>	4:30 pm – 7:00pm	EVENING
CPI	8/12/2024	8:30 am – 2:30 pm	
Recipient Rights - New Hire	8/13/2024	12:00 pm – 4:00 pm	
Recipient Rights - Annual	8/13/2024	8:30 am – 10:00 am	
Recipient Rights - New Hire	8/20/2024	8:30 am – 12:00 pm	

CPR/FA	8/27/2024	8:30 am – 12:30 pm	
CPI	8/28/2024	8:30 am – 2:30 pm	
<b>September Scheduled Trainings</b>	<b>Date</b>		<b>Notes</b>
Recipient Rights - New Hire	9/3/2024	12:00 pm – 4:00 pm	
Recipient Rights - Annual	9/3/2024	8:30 am – 10:00 am	
CPI	9/9/2024	8:30 am – 2:30 pm	
CPR/FA	<b>9/14/2024</b>	10:00 am – 12:30 pm	SATURDAY
Recipient Rights - New Hire	9/17/2024	8:30 am – 12:00 pm	
CPI	9/18/2024	8:30 am – 2:30 pm	No-Program Day
CPR/FA	9/24/2024	8:30 am – 12:30 pm	
<b>October Scheduled Trainings</b>	<b>Date</b>		<b>Notes</b>
Recipient Rights - New Hire	10/1/2024	12:00 pm – 4:00 pm	
Recipient Rights - Annual	10/1/2024	8:30 am – 10:00 am	
CPR/FA	10/10/2024	8:30 am – 12:30 pm	
CPI	10/14/2024	8:30 am – 2:30 pm	
Recipient Rights - New Hire	10/15/2024	8:30 am – 12:00 pm	
CPR/FA	10/22/2024	8:30 am – 12:30 pm	
CPI	10/30/2024	8:30 am – 2:30 pm	
<b>November Scheduled Trainings</b>	<b>Date</b>		<b>Notes</b>
Recipient Rights - New Hire	11/12/2024	12:00 pm – 4:00 pm	
Recipient Rights - Annual	11/12/2024	8:30 am – 10:00 am	
CPI	11/13/2024	8:30 am – 2:30 pm	
CPR/FA	11/14/2024	8:30 am – 12:30 pm	
Recipient Rights - New Hire	11/19/2024	8:30 am – 12:00 pm	
CPR/FA	11/26/2024	8:30 am – 12:30 pm	
<b>December Scheduled Trainings</b>	<b>Date</b>		<b>Notes</b>
Recipient Rights - New Hire	12/3/2024	12:00 pm – 4:00 pm	
Recipient Rights - Annual	12/3/2024	8:30 am – 10:00 am	
CPI	12/11/2024	8:30 am – 2:30 pm	
CPR/FA	12/12/2024	8:30 am – 12:30 pm	
Recipient Rights - New Hire	12/17/2024	8:30 am – 12:00 pm	