

Approved: _____

PROPOSED MINUTES

SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

SEPTEMBER 26, 2023

MEMBERS PRESENT: Roger Ballard, Lynne Brown, Robyn Gorringer, Bill Gray, John Groustra, Joyce Johnson, Bob Kozfkay, Brett Lester, Nanette Susalla, Angie Weber, and Linda Willis

MEMBERS ABSENT: Elva Mills

STAFF PRESENT: Jamie Reinke, Kellie Phelps, Deb Messing (left at 5:13pm), Linda Koepf, Nicole Beagle, Sheila Hill, Nancy Tezak, Tony Shaver, Beth Westover, Nick Hauxwell, Wil Morris, and Merisa Thomas

- I. CALL TO ORDER: The Chairperson, Mr. Robert Kozfkay, called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited by everyone in attendance and Mrs. Robyn Gorringer offered a prayer.
- II. ROLL CALL: Mrs. Merisa Thomas, Acting Recording Secretary, took roll. A quorum was present.
- III. RECOGNITION OF GUESTS: Mr. Kozfkay recognized the staff in attendance.
- IV. ADOPTION OF AGENDA: Ms. Brown made the motion, with support from Ms. Willis, to approve the Revised Agenda as presented. The motion carried.
- V. COMMENTS FROM THE PUBLIC: There were no comments from the public.
- VI. PRESENTATION: Linda Koepf presented the key take-aways from the CCBHC Community Needs Assessment to the Board. Questions were answered.
- VII. APPROVAL OF MINUTES: Mr. Ballard made the motion, with support from Ms. Brown, to approve the minutes of the August 29, 2023 Board meeting as presented. The motion carried.
- VIII. CEO'S REPORT: In addition to the written report, Mr. Morris shared:
 - Linda covered the presentation at the Suicide Prevention Walk while I was ill and unable to attend. Thank you for doing that. Deb, Kellie, and Brett attended the event.
 - I missed Walk-a-Mile as well. Staff and Nanette were able to be there. Our Representative, Greg Alexander, came over and spent some time with our group.
 - Positive comments from our Community Partners have been great. I wanted to make sure I shared those with you all.
 - We had an individual that passed away trying to cross M-46 a few years ago. I went to the City Council Meeting yesterday. There are 2 crosswalks on the MDOT's plan for us. One to Dairy Queen, and the one will be closer to Sanilac Glass to Speedy Q. Hopefully my comments at the meeting were helpful. Next year, 46 will be difficult to get around.
 - I'm hopeful for changes with Access and CCBHC. We need to speed up the process. I researched and contacted every single-county PIHP and polled how they do their Access. I'll be meeting with the CEOs in the Region to talk about how Access is not beneficial in the CCBHC process. I'll keep you all updated.

- The Region10 Retreat will be on November 17th from 9am-1pm at the Lapeer County Country Club. If you're interested in going, let Deb know. All Board members are welcome to attend, not just the regional representatives. The main topic is supposed to be CCBHC financing. There's potential of a Board meeting to follow.
- CARF is October 11th-13th. If you're interested in attending, the entrance conference will be on Wednesday, October 11th at 9am, and the exit conference will be on Friday, October 13th at 1pm.
- The Ehardt parking lot is not being replaced this week. The project has been postponed to sometime within the next month. The Admin parking lot won't be done until next year.
- Thank you to Robyn and Brett for coming to the Ice Cream Social that we hosted last week.
- We were approached by CGI Video, who is working with the County, to be a Google priority. We created 2 1-minute commercials. We converted them to 30-second commercials so that they can pop-up to County residents as YouTube ads. The employment ad will play for those that live in a college community. Prevention and Public Education to monitor and update.
- October 20th is the Harvest Hop at the Diamond Trail from 4pm-6pm.

Ms. Susalla made the motion, with support from Mr. Gray, to accept the CEO's Report as presented. The motion carried.

IX. COMMITTEE REPORTS:

- a. AUDIT COMMITTEE (09/26/2023): Mr. Gray presented the report. Mr. Gray made the motion, with support from Mr. Lester, to accept the minutes of the 09/26/2023 Audit Committee meeting as presented. The motion carried.
- b. CCBHC AD HOC COMMITTEE (09/18/2023): Mr. Groustra presented the report. Mr. Gray made the motion, with support from Ms. Willis, to accept the minutes of the 09/18/2023 CCBHC Ad Hoc Committee meeting as presented. The motion carried.
- c. PERSONNEL COMMITTEE (09/18/2023): Mr. Kozfkay presented the report. Mr. Gray made the motion, with support from Ms. Brown, to accept the minutes of the 09/18/2023 Personnel Committee meeting as presented. The motion carried.
- d. PROGRAM COMMITTEE (09/12/2023): Mr. Lester presented the report. Ms. Willis made the motion, with support from Ms. Brown, to accept the minutes of the 09/12/2023 Program Committee meeting as presented. The motion carried.
- e. CONSUMER ADVISORY BOARD (09/06/2023): Ms. Brown presented the report. CAB interviews to be held at the next meeting to try to fill the current vacancies. Ms. Willis made the motion, with support from Ms. Susalla, to accept the minutes of the 09/06/2023 Consumer Advisory Board meeting as presented. The motion carried.
- f. PARENT ADVISORY COUNCIL (09/11/2023): Ms. Johnson presented the report. There was not a quorum present. Mr. Gray made the motion, with support from Ms. Brown, to accept the minutes of the 09/11/2023 Parent Advisory Council meeting as presented. The motion carried.
- g. RECIPIENT RIGHTS ADVISORY COUNCIL (09/12/2023): Mr. Lester presented the report. Ms. Susalla made the motion, with support from Ms. Johnson, to accept the minutes of the 09/12/2023 Recipient Rights Advisory Council meeting as presented. The State Audit comes here in November. The motion carried.
- h. OTHER: There were no other committee reports.

X. PIHP REPORT: Mr. Kozfkay shared that there is a new Board Member. There was an audit from FY2022, and a clean audit was the result. The expectation is that there will be fewer eligibles to serve in the next year, but the State has a plan to offset the change. Our Financial Advisor submitted a 2024 budget to us but shared that it was difficult for him to compute with so many variables in the upcoming year. The budget was approved for almost \$390,000,000. There were 7 Contract Management issues presented, and they were all approved. There was \$22,000,000 in the Internal Service fund. Another \$22,000,000 was added, so there will be \$44,000,000 for the upcoming fiscal year. The Board Retreat will be held on November 17th at Lapeer County Country Club. Mr. Morris shared they were supposed to create a policy for direct care incentives, and this will be a minimum wage for them. Mr. Kozfkay shared that this was approved and has materials on hand if anyone would like to see. Mr. Gray made the motion, with support from Ms. Brown, to accept the report as presented. The motion carried.

XI. OLD BUSINESS

a. OTHER: There was no other old business.

XII. NEW BUSINESS

a. BILLS: Mr. Gray presented the report. Mr. Gray made the motion, with support from Mr. Ballard, to approve the checks numbered 55541 thru 55569 in the amount of \$788,420.14. The motion carried.

b. CREDIT CARD STATEMENT: Mr. Gray presented the report. Mr. Gray made the motion, with support from Mr. Groustra, to approve the credit card statement for the period of 08/16/2023 – 09/15/2023 in the amount of \$67,652.70. The motion carried.

c. CONFERENCE ROOM FURNITURE, CDM #3293: Mr. Morris presented the CDM. Ms. Susalla made the motion, with support from Ms. Willis, to approve the purchase of 20 tables from National Business Furniture at a cost of \$7,953.20 and 120 chairs from National Business Furniture at a cost of \$21,598.80; the grand total being \$29,552. The motion carried.

d. Region 10 Contract Amendment #8, CDM #3294: Mr. Morris presented the CDM. Mr. Ballard made the motion, with support from Ms. Brown, to approve Amendment #8 and authorize the CEO to execute the same. The motion carried.

e. OTHER: There was no other new business.

XIII. REPORTS ON MEETINGS ATTENDED: Nanette reported that Walk-a-Mile and the Suicide Prevention Walk were both very good.

XIV. PUBLIC COMMENTS: There were no comments from the public.

XV. ANNOUNCEMENTS: Mr. Morris let everyone know to reach out if there are any questions.

XVI. DATE OF NEXT SCHEDULED MEETING: The October Board meeting will be held on Monday, October 30, 2023, at 5:00 p.m.

XVII. ADJOURNMENT: There being no further business to discuss, the meeting adjourned at 5:58 p.m.

Date: _____

Robert Kozfkay, Chairperson

Date: _____

Linda Willis, Board Secretary

Date: _____

Merisa Thomas, Acting Recording Secretary