

PROPOSED MINUTES

SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

JULY 25, 2023

MEMBERS PRESENT: Roger Ballard, Lynne Brown, Robyn Gorringer, Bill Gray, John Groustra (via telephone), Joyce Johnson, Bob Kozfkay, Brett Lester, Elva Mills, Nanette Susalla, and Linda Willis

MEMBERS ABSENT: None.

STAFF PRESENT: Wil Morris, Nicole Beagle, Beth Westover, Nick Hauxwell, Deb Messing (left at 5:10 p.m.), and Merisa Thomas

- I. CALL TO ORDER: The Chairperson, Mr. Robert Kozfkay, called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited by everyone in attendance and Mrs. Gorringer offered a prayer.
- II. ROLL CALL: Mrs. Merisa Thomas, Acting Recording Secretary, took roll. A quorum was present.
- III. RECOGNITION OF GUESTS: Mr. Kozfkay recognized the staff in attendance.
- IV. ADOPTION OF AGENDA: Ms. Willis made the motion, with support from Ms. Brown, to approve the Revised Agenda as presented. The motion carried.
- V. COMMENTS FROM THE PUBLIC: Nick Hauxwell presented the Board with a card on behalf of the TPOAM Supervisors Union, thanking them for approving the increase to staff wages at last month's Board Meeting.
- VI. PRESENTATION – CGI VIDEOS: Mrs. Messing shared the newly completed CGI Videos with the Board.
- VII. APPROVAL OF MINUTES: Ms. Johnson made the motion, with support from Ms. Brown, to approve the minutes of the June 27, 2023 Board Meeting as presented. The motion carried.
- VIII. CEO'S REPORT: In addition to the written report, Mr. Morris shared:
 - The Sanilac County Fair is hosting a Differently Abled Day that week. We will also be attending the upcoming Lexington Arts Fair. We've been a presence at many opportunities in the county this month.
 - BWROC is coming to visit within the next month. We are looking to develop a relationship with them for additional Peer Recovery Coaches.
 - The feedback has been positive from the employment contracts that were approved last month. Staff are requesting adjusting their workweek to 40 hours, and we anticipate 15-20 staff will be increasing their weekly hours within the next month. One clinical staff has moved to a 40-hour workweek, and we are hopeful that will help us to meet more needs.
 - CCBHC is currently a waiting game. Kudos to staff that put the application together. We are hoping to hear the decision by September 1st, because there is a significant amount of work to do before CCBHC begins.
 - There are no changes to report from the PIHP Board Meeting last week.
 - There are some different State initiatives being discussed. Conflict-Free Case Management is one. The State is saying the authorizer and the payor cannot be the same entity. They've created four models as solutions to change the system. All four add another layer of bureaucracy. They are looking for an outside person to assess an individual and decide the level of care that we would provide. This would

take away from staff we currently have, requires more time of the individuals, and makes them share their story an additional time. There are other regions that are actively opposing this plan. Legal opinion says that the changes aren't necessary because of things that the State of Michigan already has in place as checks against Conflicts of Interest in this area. We will see where this ends up.

- There are more and more issues with the Access Center and length of time individuals are waiting. People are reporting waiting over an hour and a half. This ties up a lot of time for our staff as well. I have had conversations with Tom Seilheimer, Region10's CCO, about the system being so antiquated.
- The State did not reduce the Local Match as anticipated, so we are stuck on Year 3, and still have to pay 40% of what the Local Match was before.
- There are rumors that the government will shut down this fall. We are considered a critical service, so it is unclear what that will mean for us.

Ms. Willis made the motion, with support from Ms. Brown, to accept the CEO's Report as presented. The motion carried.

IX. COMMITTEE REPORTS:

- a. AUDIT COMMITTEE (07/25/2023): Mr. Gray presented the report. Ms. Susalla made the motion, with support from Mr. Ballard, to accept the minutes of the 07/25/2023 Audit Committee meeting as presented. The motion carried.
- b. CCBHC AD HOC COMMITTEE (07/17/2023): Mr. Groustra presented the report. Ms. Susalla made the motion, with support from Mr. Gray, to accept the minutes of the 7/17/2023 CCBHC Ad Hoc Committee meeting as presented. The motion carried.
- c. PERSONNEL COMMITTEE (07/17/2023): Mr. Kozfkay presented the report. Ms. Willis made the motion, with support from Ms. Brown, to accept the minutes of the 7/17/2023 Personnel Committee meeting as presented. The motion carried.
- d. PROGRAM COMMITTEE (07/11/2023): Ms. Brown presented the report. Ms. Willis made the motion, with support from Mr. Gray, to accept the minutes of the 07/11/2023 Program Committee meeting as presented. The motion carried.
- e. CONSUMER ADVISORY BOARD (07/05/2023): Ms. Brown presented the report. Ms. Susalla made the motion, with support from Mr. Ballard, to accept the minutes of the 07/05/2023 Consumer Advisory Board meeting as presented. A discussion was held. The three vacancies are a point of concern, but it is being addressed. The motion carried.
- f. PARENT ADVISORY COUNCIL (06/26/2023 & 07/12/2023): Ms. Mills presented the report from 7/12/2023. The meeting schedule is changing from the third Monday of the month to the second Monday of the month to avoid so many holiday/scheduling conflicts. Ms. Susalla made the motion, with support from Mr. Gray, to accept the minutes of the 06/26/2023 and 7/12/2023 Parent Advisory Council meetings as presented. A discussion was held. The motion carried.
- g. OTHER: Mr. Morris reminded the Board Members to complete the Board and Self-Assessments if they haven't done so already.

- X. PIHP REPORT: Mr. Kozfkay presented the report. Financially, the Region is doing well. It is going to be required that contracts are renewed annually, instead of every three years revolving as currently being practiced. Ms. Brown made the motion, with support from Mr. Gray, to accept the report as presented. The motion carried.

XI. OLD BUSINESS

- a. OTHER: There was no other old business.

XII. NEW BUSINESS

- a. BILLS: Mr. Gray presented the report. Mr. Gray made the motion, with support from Mr. Ballard, to approve the checks numbered 55195 thru 55309 in the amount of \$1,003,313.64. The Board's questions were answered. The motion carried.
- b. CREDIT CARD STATEMENT: Mr. Gray presented the report. Mr. Gray made the motion, with support from Mr. Ballard, to approve the credit card statement for the period of 06/16/2023 – 07/17/2023 in the amount of \$55,270.94. The motion carried.
- c. HOME MODIFICATION/FENCE FOR INDIVIDUAL, CDM #3281: Mr. Morris presented the CDM. Ms. Susalla made the motion, with support from Ms. Willis, to approve the fence installation by Blue Water Fence LLC at a cost not to exceed \$5,853.00. The motion carried.
- d. HOME MODIFICATION/FENCE FOR INDIVIDUAL, CDM #3282: Mr. Morris presented the CDM. Mr. Ballard made the motion, with support from Mr. Gray, to approve the fence installation by Blue Water Fence LLC at a cost not to exceed \$6,494.50. The motion carried.
- e. PURCHASE 7 LEASED VEHICLES, CDM #3283: Mr. Morris presented the CDM. Mr. Gray made the motion, with support from Ms. Brown, to approve the purchase of 7 leased 2021 Chevy Traverse LSs from McDonald's (Dave Hall) in Marlette at a cost not to exceed \$138,225.50. A discussion was held. The motion carried.
- f. BUILDING RENOVATIONS – STOLIKER BUILDING, CDM #3284: Mr. Morris presented the CDM. Mr. Ballard made the motion, with support from Mr. Gray, to approve the request to allow the Board Chair and Board Auditor to award the bid for the Stoliker building renovations prior to the August Board meeting. A discussion was held. The motion carried.
- g. REBRANDING AND STRATEGIC VISIONING, CDM #3285: Mr. Morris presented the CDM. Ms. Susalla made the motion, with support from Ms. Willis, to approve the Strategic Visioning portion of the Clear Ideas proposal with the understanding that if it is apparent that Phase 1 of the Rebranding proposal is appropriate, the CEO has authority to progress to Rebranding Phase 1. To also approve the Strategic Visioning portion at a cost of \$7,800 and potentially the Branding Phase 1 of the Rebranding Proposal if warranted at a cost of \$4,800. These costs will be covered by the CCBHC PDI Grant. A discussion was held. The motion carried.
- h. BID POLICY AND PROCUREMENT POLICY CHANGES, CDM #3286: Mr. Morris presented the CDM. Ms. Willis made the motion, with support from Ms. Brown, to approve the revised Bid/Procurement Policy, including the changes in the dollar ranges as well as combining the Bid Policy with the Procurement Policy, removing redundancies, and changing the requirement for advertising in the newspaper to advertising in appropriate location(s). It also adds policy waivers for residential home repairs and client needs. A discussion was held. The motion carried.
- i. OTHER: There was no other new business.

XIII. REPORTS ON MEETINGS ATTENDED: There were no reports on meetings attended.

XIV. PUBLIC COMMENTS: There were no public comments.

XV. ANNOUNCEMENTS: There were no announcements.

XVI. DATE OF NEXT SCHEDULED MEETING: The August Board meeting will be held on Tuesday, August 29, 2023, at 5:00 p.m.

XVII. ADJOURNMENT: There being no further business to discuss, the meeting adjourned at 6:01 p.m.

Date: _____

Robert Kozfkay, Chairperson

Date: _____

Linda Willis, Board Secretary

Date: _____

Merisa Thomas, Acting Recording Secretary