

APPROVED:

August 26, 2025

PROPOSED MINUTES

SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

July 29, 2025

MEMBERS PRESENT: Roger Ballard, Lynne Brown, Bill Gray, John Groustra, Joyce Johnson, Nanette Susalla, Bob Kozfkay, Robyn Gorringer, Brett Lester, Anna Lopez, Angie Weber, and Linda Willis

MEMBERS ABSENT: There were no members absent.

STAFF PRESENT: Nicole Beagle, Tony Shaver, Beth Westover, Sheila Hill, Nancy Tezak, Jamie Reinke, Beth Fromwiller, and Angie Hooper

GUESTS: Denise Kennedy (STC Staff)

- I. CALL ORDER: The Chairperson, Mr. Bob Kozfkay, called the meeting to order at 5:00 p.m.
The Pledge of Allegiance was recited by everyone in attendance and Mr. Lester offered a prayer.
- II. ROLL CALL: Mrs. Merisa Thomas, Recording Secretary, took the roll. A quorum was present.
- III. RECOGNITION OF GUESTS: Mr. Kozfkay acknowledged the staff in attendance.
- IV. ADOPTION OF REVISED AGENDA: Ms. Brown made the motion, with support from Ms. Willis, to approve the Revised Agenda as presented. The motion carried.
- V. COMMENTS FROM THE PUBLIC: Concern was expressed regarding what the future holds with CMH and STC. Mrs. Beagle shared that CMH is working with Sanilac Transportation and getting clarification on the rates they're seeking. CMH is mindful of the need to stay within guidelines and make the best decision, and are looking forward to doing what's necessary to continue the service.
- VI. PRESENTATION – CCBHC OVERVIEW/STATUS: Mrs. Westover shared a handout with the Board and explained the information provided. She highlighted the fact that Sanilac CMH has served 30% more individuals since becoming a CCBHC. The Board acknowledged and praised staff for this accomplishment.
- VII. APPROVAL OF MINUTES: Ms. Brown made the motion, with support from Ms. Weber, to approve the June 24, 2025, Board Meeting minutes as presented. The motion carried.
- VIII. CEO'S REPORT: In addition to the written report, Mrs. Beagle shared that:
 - Mr. Morris isn't present today because Chris Ward is retiring from the Association, and he's in attendance at her party.
 - The Commissioners supported our resolution.
 - Mr. Morris participated in the Procurement Process Meeting at St. Clair last month with the legislators, pushing for it to remain public.
 - Mr. Morris went out to Evergreen Park to see the ribbon cutting for the revamp that had just taken place. We have ABA kiddos going out there and plan to add it to the rotation.

- We're looking forward to our new Psychiatrist starting at the end of September.
- Community Relations is prioritizing updating the signage throughout the Agency.
- Pam Bowerman is the August Staff of the Month. She's an asset to the Agency and always helps us with a smile. We're lucky to have her.
- We're working with the PIHP to finalize the Access transition plan, planning to be ready October 1st.
- Richard Carpenter is working on a proposal to create a public/private partnership. More to come.
- Wil Morris is working with State advocacy groups to do what's best for our individuals and maintain a public system.

Mr. Groustra made the motion, with the support from Ms. Susalla, to accept the CEO's Report as presented. The motion carried.

IX. COMMITTEE REPORTS:

a. AUDIT COMMITTEE (07/29/2025): Mr. Gray presented the report. Ms. Willis made the motion, with support from Ms. Brown, to accept the 07/29/2025 Audit Committee meeting minutes as presented. The motion carried.

b. CCBHC COMMITTEE (07/10/2025): Mr. Groustra presented the report. Mr. Gray made the motion, with support from Mr. Ballard, to accept the 07/10/2025 CCBHC Committee meeting minutes as presented. The motion carried.

c. EXECUTIVE COMMITTEE (07/21/2025): Mr. Kozfkay presented the report. Mr. Ballard made the motion, with support from Ms. Willis, to accept the 7/21/2025 Executive Committee meeting minutes as presented. The motion carried.

d. PERSONNEL COMMITTEE (07/21/2025): Mr. Gray presented the report. Ms. Willis made the motion, with support from Ms. Brown, to approve the 07/21/2025 Personnel Committee meeting minutes with a correction to the meeting date. The motion carried.

e. PROGRAM COMMITTEE (07/08/2025): Mr. Lester presented the report. Mr. Ballard made the motion, with support from Ms. Lopez, to approve the 07/08/2025 Program Committee meeting minutes as presented. The motion carried.

f. CONSUMER ADVISORY BOARD (07/02/2025): Ms. Brown presented the report. Ms. Willis made the motion, with support from Ms. Johnson, to approve the 07/02/2025 Consumer Advisory Board meeting minutes as presented. The motion carried.

g. PARENT ADVISORY COUNCIL (07/07/2025): Ms. Johnson presented the report. Ms. Susalla made the motion, with support from Ms. Weber, to approve the 07/07/2025 Parent Advisory Council meeting minutes as presented. The motion carried.

h. OTHER: There were no other Committee Reports to review.

X. PIHP REPORT: Mr. Kozfkay shared updates from the July PIHP Meeting. Mr. Gray made the motion, with support from Mr. Ballard, to accept the PIHP Report as presented. The motion carried.

XI. OLD BUSINESS:

a. OTHER: There was no old business.

XII. NEW BUSINESS:

- a. BILLS: Mr. Gray made the motion, with support from Mr. Ballard, to pay the checks numbered 59276 through 59437 in the amount of \$1,530,618.35 as presented. The motion carried.
- b. CREDIT CARD STATEMENT: Mr. Gray made a motion, with support from Ms. Weber, to pay the credit card statement for the period June 2025 to July 2025 in the amount of \$27,228.27 as presented. The motion carried.
- c. FY25 ONE-TIME LUMP SUM CHECK FOR SPECIALIZED RESIDENTIAL STAFF, CDM #3393: Mrs. Beagle presented the CDM. Mr. Gray made the motion, with support from Mr. Lester, to approve the one-time lump sum distribution of \$305,999.34 to the identified residential homes to be distributed to their Direct Care staff including covering payroll taxes. Corporations who receive the above distribution will provide the Agency with a list of all staff receiving the lump sum and the method utilized to determine the amounts paid. Additionally, Corporations will provide the Agency with verification that the payment was issued. The motion carried.
- d. FY25 BUDGET REVISION, CDM #3394: Mr. Shaver presented the CDM. Mr. Gray made the motion, with support from Mr. Ballard, to approve the FY25 revised budget of \$30,277,392. The motion carried.
- e. REVIEW OF BOARD POLICIES, CDM #3395: Mrs. Beagle presented the CDM. Ms. Susalla made the motion, with support from Ms. Lopez, to approve the updates as outlined. The motion carried.
- f. PARKING LOT SEALCOATING, CDM #3396: Mr. Westover presented the CDM. Mr. Groustra made the motion, with support from Mr. Gray, to approve contracting with Strand Pavement Maintenance for the sealcoating of our three Sandusky locations through 2028 with an annual cost of \$24,188.00. The motion carried.
- g. OTHER:

- XIII. REPORTS ON MEETINGS ATTENDED: There were no reports on meetings attended.
- XIV. PUBLIC COMMENTS: There were no comments from the public.
- XV. ANNOUNCEMENTS: There were no announcements.
- XVI. DATE OF THE NEXT SCHEDULED MEETING: Tuesday, August 26, 2025, at 5:00 p.m.
- XVII. ADJOURNMENT: There being no further business to discuss, the meeting adjourned at 6:00 p.m.

DATE: _____ Robert Kozfkay
 Robert Kozfkay, Chairperson

DATE: _____ Linda Willis
 Linda Willis, Secretary

DATE: _____ _____
 Merisa Thomas, Recording Secretary

