

APPROVED: July 29, 2025

PROPOSED MINUTES

SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

May 20, 2025

MEMBERS PRESENT: Roger Ballard, Lynne Brown, Robyn Gorringer, Bill Gray, John Groustra, Joyce Johnson, Bob Kozfkay, Brett Lester, Anna Lopez, Nanette Susalla (via phone), Angie Weber, and Linda Willis

MEMBERS ABSENT: None.

STAFF PRESENT: Wil Morris, Deb Messing, Nancy Tezak, Sheila Hill, Nicole Beagle, Jamie Reinke, Beth Westover, Tony Shaver, Marj and Mike Kirkpatrick, Kendra Parsons, Angie Hooper, and Merisa Thomas (Recording Secretary)

GUESTS: Angie McConnachie, Shannon Swanson, Lori Lane, Jennifer Healy (Aspire RHS) (all left at 5:10pm), Kendra Parsons, her daughter Leneace Hanselman, and her parents Leo and Karen Naracon (all left at 5:12pm)

- I. CALL ORDER: The Chairperson, Mr. Bob Kozfkay, called the meeting to order at 5:00 p.m.
The Pledge of Allegiance was recited by everyone in attendance and Mr. Lester offered a prayer.
- II. ROLL CALL: Mrs. Merisa Thomas, Recording Secretary, took the roll. A quorum was present.
- III. RECOGNITION OF GUESTS: Mr. Kozfkay acknowledged the staff in attendance.
- IV. ADOPTION OF AGENDA: Ms. Brown made the motion, with support from Ms. Willis, to approve the Agenda as presented. The motion carried.
- V. COMMENTS FROM THE PUBLIC: There were no comments from the public.
- VI. PRESENTATION:
 - a. STAFF OF THE YEAR: Mr. Morris presented Ms. Kendra Parsons with the 2025 Staff of the Year Award.
 - b. PARTNER IN RECOVERY: Mr. Morris presented Aspire Rural Health Systems (Marlette ER and Health Clinic) staff, Ms. Shannon Swanson, Ms. Angie McConnachie, Ms. Jennifer Healy, and Ms. Lori Lane with the 2025 Partner in Recovery Award.
 - c. CORPORATE COMPLIANCE TRAINING: Mrs. Jamie Reinke provided the Board with their annual Corporate Compliance Training. The Board appreciated the training.
- VII. APPROVAL OF MINUTES: Ms. Brown made the motion, with support from Ms. Willis, to approve the April 29, 2025, Board Meeting minutes as presented. The motion carried.
- VIII. CEO'S REPORT: In addition to the written report, Mr. Morris shared:
 - The 2024 Annual Report. The Annual Report was done in-house for the first time this year and is available digitally.

- The first edition of our newsletter Beyond the Surface; Building Strong Foundations in Youth went out in May. Our hope is to reach more families in our community and provide them with more resources and information.
- The monthly CMH Newsletters will be included in the Board Packets going forward.
- Other CMHs are struggling with staffing still, and we are fortunate to not be having that issue.
- Résumé received from a psychiatrist that's moving to Carsonville this summer. This is good timing because we received notification from McKenzie today that they're pulling their Nurse Practitioner back to the hospital after the contract ends.
- There were conversations regarding Access at the Region 10 Board Meeting and a plan to reduce the impediment to services through Access.
- We were approached by the State to become a Behavioral Health Home and are excited to be working our way through that process.
- PAC Contributions were sent in, and we raised \$1,200 as a County. Thank you to everyone for your contributions.

Mr. Gray made the motion, with the support from Mr. Ballard, to accept the CEO's Report as presented. The motion carried.

IX. COMMITTEE REPORTS:

- AUDIT COMMITTEE (05/20/2025): Mr. Gray presented the report. It was noted that the time of the meeting was incorrect. Ms. Brown made the motion, with support from Ms. Willis, to accept the 05/20/2025 Audit Committee meeting minutes with corrections. The motion carried.
- CCBHC COMMITTEE (canceled): Mr. Groustra shared that this month's CCBHC Committee meeting was canceled, so there is nothing to report at this time.
- PERSONNEL COMMITTEE (05/19/2025): Mr. Gray presented the report. Ms. Willis made the motion, with support from Ms. Brown, to approve the 05/19/2025 Personnel Committee meeting minutes as presented. The motion carried.
- PROGRAM COMMITTEE (05/13/2025): Mr. Lester presented the report. Ms. Willis made the motion, with support from Ms. Brown, to approve the 05/13/2025 Program Committee meeting minutes as presented. The motion carried.
- CONSUMER ADVISORY BOARD (05/07/2025): Ms. Brown presented the report. Ms. Johnson made the motion, with support from Mr. Gray, to approve the 05/07/2025 Consumer Advisory Board meeting minutes as presented. The motion carried.
- PARENT ADVISORY COUNCIL (05/12/2025): Ms. Johnson presented the report. Ms. Willis made the motion, with support from Ms. Weber, to approve the 05/12/2025 Parent Advisory Council meeting minutes as presented. The motion carried.
- OTHER: There were no other Committee Reports to review.

- PIHP REPORT: Mr. Kozfkay shared that the PIHP met here last Friday and shared a nice breakfast to go along with the meeting. Carrie from Rehmann Robson handled the financial report and expressed the same concerns that the CFO has. The by-laws were approved 30 days ago, laid for 30 days, and were approved on Friday. There's concern because the State is pushing to reduce the number of PIHPs. Our region would like to be considered one of them if reduced so we want to be more appealing. Kellie VanWormer's interim title was reviewed, and she was approved to become the official CEO. The PIHP Board Retreat is coming in July. Reappointment of positions is upcoming at the PIHP. Credentialing was discussed and changes will be shared and addressed. There are issues with the SUD program. The Chair and the PIHP have differing opinions regarding meetings being held. Virtual appearances are against the Region policy, but there's language interpretation in question. More to come. Four PA2 requests were received from Genessee County, and all were approved. All 4 counties met the requirements under the Compliance Committee Report. Kellie VanWormer's CEO Report was shared as

well. Mr. Groustra added that Kellie has been both CEO and COO for some time and is now able to fill her COO position.

Mr. Gray made the motion, with support from Mr. Ballard, to accept the PIHP Report as presented. The motion carried.

XI. OLD BUSINESS:

a. OTHER: There was no old business to discuss.

XII. NEW BUSINESS:

a. BILLS: Mr. Gray made the motion, with support from Ms. Johnson, to pay the checks numbered 58960 through 59073 in the amount of \$900,481.27 as presented. The motion carried.

b. CREDIT CARD STATEMENT: Mr. Gray made a motion, with support from Mr. Ballard, to pay the credit card statement for the period 04/16/2025 to 05/15/2025 in the amount of \$53,549.68 as presented. The motion carried.

c. FY25 PIHP/SANILAC CMH CONTRACT AMENDMENT #1, CDM #3386: Mr. Morris presented the CDM. Mr. Gray made the motion, with support from Ms. Brown, to approve signing the Contract Amendment with Region 10, effective May 1, 2025, and authorizing the CEO to execute the amendment. The motion carried.

d. BCBA OR BCaBA WITH IN-HOUSE CAPACITY, CDM #3387: Mr. Morris presented the CDM. Mr. Ballard made the motion, with support from Ms. Willis, to hire either a BCBA or BCaBA to meet the current needs of the program. The Agency would post both positions with the understanding that one would come down based on what position we are able to successfully recruit for. Once hired, the contract agency's contract amount will decrease by an amount more than the position expense. The motion carried.

XIII. REPORTS ON MEETINGS ATTENDED: National Conference was crowded, and the breakouts were full, but attendees reported that they walked away with some good knowledge.

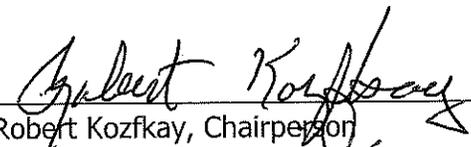
XIV. PUBLIC COMMENTS: There were no comments from the public.

XV. ANNOUNCEMENTS: Happy Birthdays to Bob and Lynne! The Board appreciated the dinner provided.

XVI. DATE OF THE NEXT SCHEDULED MEETING: Tuesday, June 24, 2025, at 5:00 p.m.

XVII. ADJOURNMENT: There being no further business to discuss, the meeting adjourned at 5:49 p.m.

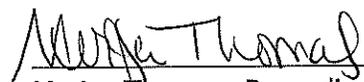
DATE: 7-29-2025


Robert Kozfkay, Chairperson

DATE: 7-29-2025


Linda Willis, Secretary

DATE: July 29, 2025


Merisa Thomas, Recording Secretary

