

SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

CLINICAL POLICY

NUMBER: RR010

NAME: COMPREHENSIVE EXAMINATION

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| INITIAL APPROVAL DATE: | 08/28/1995 | BY: Sanilac CMH Board |
| STAKEHOLDER REVIEW: | 12/12/2023 | BY: Recipient Rights Advisory Committee |
| (LAST) REVISION DATE: | 02/15/2011 | BY: Recipient Rights Officer |
| (LAST) REVIEW DATE: | 12/14/2023 | BY: Policy Committee |
| DISCONTINUED DATE: | N/A | REPLACED BY: N/A |

I. PURPOSE

To establish policies and procedures for the comprehensive examination of individuals receiving services in mental health in-patient facilities.

II. APPLICATION

This policy shall be applicable to all SCCMHA individuals receiving services from contract providers of mental health inpatient psychiatric services.

III. POLICY

All individuals accepted for admission in a psychiatric hospital or state center shall receive a comprehensive physical and mental examination within 24 hours of admission. Each individual shall be periodically re-examined not less often than annually.

IV. DEFINITIONS

V. STANDARDS

- A. Comprehensive examinations in a psychiatric hospital or state center shall include a physical examination completed by a licensed physician as well as mental and social assessments. This examination shall serve as the basis for development of an individual receiving services' Person-Centered Plan. Assessments shall be thorough and consistent with professional standards.
 1. For individuals admitted as developmentally disabled, the mental assessment shall include psychological and educational evaluations and an assessment of adaptive behavior.
 2. For individuals admitted as mentally ill, the mental examination shall include a history, psychological evaluation and a mental status assessment.
- B. A report of an initial comprehensive examination shall include diagnosis of physical and mental conditions and a prescribed program for initial completion of a total Person-Centered Plan.

- C. Re-examination shall be part of the required periodic review. It shall include diagnosis of an individual's physical and mental conditions and an evaluation of the current Person Centered Plan.
- D. Clinical results of assessments and reassessments shall be kept in the same record as an individual's written Person-Centered Plan.

VI. ATTACHMENTS:

VII. REFERENCES

Michigan Mental Health Code 330.1710

VIII. ATTACHMENTS

IX. REFERENCES