

SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

CLINICAL POLICY

NUMBER: BC003

NAME: VIOLENT SITUATION CRISIS RESPONSE TEAM

INITIAL APPROVAL DATE: 12/10/2020 BY: Administrative Committee

(LAST) REVISION DATE: BY:

(LAST) REVIEW DATE: 04/20/2023 BY: Policy Committee

DISCONTINUED DATE: REPLACED BY:

I. **PURPOSE**

To implement a response team that is trained in crisis de-escalation techniques to ensure that Sanilac County Community Mental Health Authority (Sanilac CMH) provides a healthy and safe environment for individuals served, staff members, and the general public.

II. **APPLICATION**

Populations: **NA**

Programs: **Direct – ALL
Contracted - ALL**

III. **DEFINITIONS**

Dangerous or potentially dangerous person/"Mr. Champion" – when a person is actively engaged in showing an extremely disruptive, destructive, or dangerous behavior.

IV. **STANDARDS**

- A. Sanilac CMH shall develop and maintain a crisis de-escalation response team.
- B. The Agency shall prepare for and effectively respond to emergency situations and critical incidents.
- C. Designated staff will participate in regular training regarding crisis intervention and de-escalation techniques.

V. **PROCEDURES**

1. When a dangerous or potentially dangerous person is identified, staff members will alert clerical staff and/or their direct supervisor of the situation.
2. Clerical staff will be alerted to utilize the paging system and state "Mr. Champion." This will alert the designated response team to respond in an effort to diffuse the situation.
3. If the situation involves an active shooter, 911 will be called immediately.
4. For situations that involve health and safety protocols, the staff should follow the procedure designated within BA006 - Emergency Policies Handbook, specifically related to Violent/Threatening Situations (page 19) and Bomb Threats (page 22).
 - a. Example: For a written bomb threat (from BA006 Emergency Policies Handbook)
 - i. Handle the document as little as possible.
 - ii. Notify a supervisor and make sure the authorities are notified.
 - iii. Rewrite the threat exactly as is on another sheet of paper and note the following:
 1. Date/time/location document was found.

2. Any situations or conditions surrounding the discovery/delivery.
 3. Full names of any personnel who saw the threat.
 4. Secure the original threat; DO NOT alter the item in any way.
 5. If small/removable, place in a bag or envelope.
 6. If large/stationary, secure the location.
5. Staff members identified as members of the designated response team will be assigned by the CEO/COO or designee. Staff members will include Clinical Supervisors, Program Supervisors, Clinical Coordinators, and other designated staff trained in de-escalation techniques.
 6. Response team members will clear the lobby, if deemed appropriate, to ensure that individuals served, staff members, and the general public remain safe.
 7. When staff members overhear the "Mr. Champion" page over the system, they will shelter in place until alerted to the "all clear."
 8. After any unsafe occurrence, a Report of Incidence Form (#0233) will be completed and a de-briefing will be conducted within 24 hours/next business day if appropriate. If the situation involved an individual served, an incident report will be completed within 24 hours of the incident.

VI. **ATTACHMENTS** - None

VII. **REFERENCES** –
BA006 Emergency Policies Handbook