

SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

ADMINISTRATIVE POLICY

NUMBER: BA078

NAME: RISK MANAGEMENT

INITIAL APPROVAL DATE:	07/26/2005	BY: Sanilac CMH Board
(LAST) REVISION DATE:	06/15/2022	BY: Chief Financial Officer
(LAST) REVIEW DATE:	10/19/2023	BY: Policy Committee
DISCONTINUED DATE:	N/A	REPLACED BY: N/A

I. **PURPOSE**

To establish a uniform practice relative to the management of potential loss exposures, steps for addressing those exposures, and monitoring the efficacy of actions taken.

II. **APPLICATION**

Populations: **ALL**
Programs: **Direct - ALL**
Contracted - ALL

III. **POLICY**

It is the policy of Sanilac County Community Mental Health Authority (Sanilac CMH) to manage the elements of risk that impact on the safety and health of individuals who receive services, staff, and visitors as well as those risks that impact upon the organization's ability to provide services.

IV. **DEFINITIONS**

Risk means:

1. Possibility of loss or injury
2. Someone or something that creates or suggests a hazard
3. Situations that would negatively impact services

V. **STANDARDS**

A. The Agency will have a Risk Management Plan that will be reviewed and updated quarterly. The Risk Management Plan will identify potential risks (loss exposure) to the Agency, and outlines a measurement for the severity of impact to the Agency (risk level) as well as a measurement of the likelihood of that loss occurring. If the severity of the impact is high the risk level column will indicate "high". If the likelihood of the event happening or the loss occurring is high the likelihood column will indicate "high".

VI. **ATTACHMENTS**

Sanilac CMH Risk Management Plan

VII. **REFERENCES**

BA060 Financial Planning and Management Policy
PIHP Policy Internal Service Fund
PIHP Risk Management Plan
Sanilac CMH Final Risk Assessment Report – IS