

SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

ADMINISTRATIVE POLICY

NUMBER: BA035

NAME: QUALITY IMPROVEMENT COMMITTEE

INITIAL APPROVAL DATE:	02/19/2002	APPROVED BY: Sanilac CMH Board
(LAST) REVISION DATE:	09/14/2021	APPROVED BY: Chief Information Officer
(LAST) REVIEW DATE:	07/27/2023	REVIEWED BY: Policy Committee
DISCONTINUED DATE:	N/A	REPLACED BY: N/A

I. PURPOSE

II. APPLICATION

Populations: **ALL**
Programs: **Direct - ALL**
Contracted - ALL

III. POLICY

It shall be the policy of the Sanilac County Community Mental Health Authority (Sanilac CMH) that a multi-disciplinary Quality Improvement Committee (QIC) implement, coordinate, and evaluate the annual organization-wide Quality Improvement Plan – Goals and Objectives.

IV. DEFINITIONS

V. STANDARDS

A. **Quality Improvement:**

1. Quality Improvement (QI) is an ongoing function used to monitor, evaluate, and improve the access, effectiveness, efficiency, quality and cost of mental health and related support services.
2. Sanilac CMH will have a written description of its Quality Improvement Plan which specifies:
 - i. An adequate organizational structure that allows for clear and appropriate administration and evaluation of the Plan.
 - ii. The components and activities of the Plan include:
 - The role for enrollees of services in the Plan, and
 - The mechanisms or procedures to be used for adopting and communicating process and outcome improvement.

B. **QI Authority:** The authority for QI is vested by the Board in the Chief Executive Officer. The QI Chair shall implement and maintain a QI Plan – Goals and Objectives that serve as the basis for QI activities throughout the CMH system.

C. **QIC Mission Statement:** To create an organizational environment, based on QI structures, expertise, and activities, to help achieve the Agency's mission.

D. **QIC Membership:**

1. QIC membership, roles and responsibilities, standing committees and domains for performance measurement are contained in the Quality Improvement Plan – Goals and Objectives. This plan is revised annually.

- E. Actions of the QI Committee will be approved by consensus of its members, with final authority resting with the Chief Executive Officer.

VI. ATTACHMENTS

None

VII. REFERENCES

None