

SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

ADMINISTRATIVE POLICY

NUMBER: BA018

NAME: MODEL PAYMENTS SYSTEM – TITLE XIX MEDICAID

INITIAL APPROVAL DATE:	01/29/1994	BY: SCCMHA Board
(LAST) REVISION DATE:	11/29/2023	BY: CIO
(LAST) REVIEW DATE:	12/12/2024	BY: Policy Committee
DISCONTINUED DATE:	N/A	REPLACED BY: N/A

I. PURPOSE

To assure eligibility for all applicable benefits and services available to the individuals we serve and who reside in adult foster care settings.

II. APPLICATION

Populations: **ALL**

Programs: **Direct – Supports Coordination, Care Management
Contracted - None**

III. POLICY

It is the policy of Sanilac County Community Mental Health Authority (Sanilac CMH) to assure maximum financial benefits and recoupment for individuals served, including assistance to access Medicaid personal care funds in foster care settings under the Model Payments System (MPS) using the State Adult Services Authorized Payment (ASAP) System.

IV. DEFINITIONS - None

V. STANDARDS

1. Sanilac CMH Chief Executive Officer will designate a MPS Liaison and Back Up Liaison to be responsible for implementation and monitoring of the MPS process.
2. Sanilac CMH will assure that the practices of the MPS system will be in compliance with all applicable State and Federal Medicaid standards.
3. The MPS Liaison will be responsible for reviewing and updating the agency's MPS Manual as needed.
4. Primary Care Manager assigned to individuals eligible for and/or receiving benefits from MPS, are required to complete all necessary documents and computer entry into the ASAP system in a timely fashion according to the MPS standards so that these individuals maintain this benefit, including notifying the MPS Liaison if an individual is no longer eligible for receiving benefits under MPS.
5. Staff responsible for MPS authorizations will receive training from the MPS Liaison upon request or when changes to the program occur.

VI. ATTACHMENTS - None

VII. REFERENCES - None