Sanilac County Community Mental Health Authority

Page 1 of 2

**Health and Safety Inspection**

Refer to Administrative Procedure DA1018 "Health and Safety/Maintenance Inspections”.

Note: This inspection is to be completed within one week of receiving it from the Health and Safety Committee. If you have any questions regarding this inspection address them to the Health and Safety Committee.

**Inspection Site:**

CMH/Journey Calendar Year

Creative Enterprises Annual (January)

Ehardt Center Semi-Annual (July)

Croswell \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Inspection Conducted BY:**

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| 1. Are all hallways and aisles clear of objects that obstruct passage?
 |  |  |
| 1. Is the building safe from things that could trip people?
 |  |  |
| 1. Are working surfaces free of sharp corners?
 |  |  |
| 1. Are file drawers closed when not in use?
 |  |  |
| 1. Extension cords are NOT strung across walking areas?
 |  |  |
| 1. Are all floor mats free of tears and rolled edges?
 |  |  |
| 1. Are floors clean and free of spills?
 |  |  |
| 1. Are temporary warning signs used when floors are wet?
 |  |  |
| 1. Is the parking lot well maintained by visible striping, lighting, snow and ice removal?
 |  |  |
| 1. Are signs of "No Smoking" and "Prohibition of Illicit Drugs" posted at the building’s entrances?
 |  |  |
| 1. Are all meeting rooms and common areas clean and orderly?
 |  |  |
| 1. Are refrigerators clean and at proper temperature of 34 to 40 degrees Fahrenheit as indicated by a thermometer?
 |  |  |
| 1. Is liquid soap available at locations where people wash hands?
 |  |  |
| 1. Are paper towels or hand dryers available where people wash hands?
 |  |  |
| 1. Are signs posted asking staff and individuals to wash their hands?
 |  |  |
| 1. Are all food preparation items and equipment maintained in a sanitary condition?
 |  |  |
| 1. Is lighting satisfactory in all areas of the building?
 |  |  |
| 1. Are all areas where people arrive and depart in safe condition?
 |  |  |
| 1. Do all Exit doors have panic hardware and open easily?
 |  |  |
| 1. Are emergency standard precaution kits easily available?
 |  |  |
| 1. Are Fire evacuation charts and Tornado safe areas posted?
 |  |  |
| 1. Are signs posted showing location of First-aid supplies?
 |  |  |
| 1. Is the OSHA poster (Federal 5-in-1 Labor Law Poster) placed where all employees are likely to see it?
 |  |  |

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Page 2 of 2

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\* If you have marked No to any of the questions asked on the first page of this inspection, please explain why with your recommendations on how to make improvements to that area:

\* Do you have any other Health and Safety Comments/Concerns?

Note: The Health and Safety Inspection Covers the CARF Standards of: Walking and working surfaces, Ingress and egress, Health and sanitation (related to: Food preparation, Eating areas, and Restrooms), Recreation/visitation areas, and Other areas appropriate to the services provided. From page 74 of the 2025 CARF Behavioral Health Standards Manual.